



APPLE VALLEY HEIGHTS COUNTY WATER DISTRICT  
9429 CERRA VISTA STREET  
APPLE VALLEY, CA 92308

**REGULAR MEETING – WEDNESDAY, OCTOBER 18, 2023 – 6:00 P.M.**

**BOARD OF DIRECTORS: P. Duwel, W. Woody, L. Hunter, M. Kaminsky, R. Roberson**

**REVISED**

- A. Meeting Called to Order, Pledge of Allegiance.
- B. Roll Call:
- C. Public Comment: Members of the public will be allowed to address the Board of Directors for no more than five (5) minutes on any agenda item prior to the Board's decision on the item. Comments on any issues, which may or may not be on the agenda, are also welcome and subject to the five (5) minute limit. If anyone present wishes to be heard, please let the Board President know.
- D. General Manager Report:  
1. October 2023.  
2. September 2023 Efficiency Report.
- E. Grant Funding Update & Progress/Discussion/Action Items:  
1. Meeting Update – Conference Call Update; Mesa Tank Repair Update.
- F. Discussion/Information:  
1. September 2023 Delinquency – 40 Late Fees Applied; 3 SB 998 Packets Hung; 0 Services Turned Off (Verbal).  
2. Profit/Loss – September 2023.  
3. Revenue Report – September 2023.  
4. Account Aging Report – Receivables as of 10/18/23 (Account Holder Names Removed).  
5. Water Production Snapshot – Total Production as of 9/30/23.  
6. Well # 1 Site – Project Process Update (Verbal).  
7. Water Sales Snapshot – Total Water Sales as of 9/30/23.  
8. Internal Audit Report: G.A. Hunter – May 2023  
9. Internal Audit Report: G.A. Hunter – June 2023  
10. Internal Audit Report: G.A. Hunter – July 2023  
11. AVHCWD Policy # 2023-GM-002 – GM Shut-off & Lien Placement Authority – SECOND READING  
12. Communication w/ Legal Counsel: Update (Verbal).  
13. BAP (Base Annual Production) Purchase Opportunity – 2 AF in Alto Subarea @ \$7,025.00 / AF
- G. Consent List: It is recommended that the Board of Directors consider approving a number of agenda items as a Consent List. Consent items are routine in nature and can be enacted in one motion without further discussion. This procedure conserves meeting time for a full discussion of significant issues.  
1. Approve September 20, 2023 Regular meeting Minutes  
2. Accounts Payable/Pay Warrants (Bills to be paid).
- H. Discussion/Action Items:  
1. Approve October 2023 Office Rent Payment  
2. Request Authorization to Send Lien Letter and Apply Lien / SB 998 Shut-Off (if no response in 30 days).  
3. Internal Audit Report Payment: G.A. Hunter – May, June, July 2023  
4. AVHCWD Policy # 2023-GM-002 – GM Shut-off & Lien Placement Authority – BOD ACTION  
5. Motion to Ratify: Service Turn-off & Lien Placement  
6. ACCT # 59A – Customer Request for Article 12 Status & Waiver of Late Fees  
7. BAP (Base Annual Production) Purchase Opportunity – 2 AF in Alto Subarea @ \$7,025.00 / AF
- I. Directors Comments:
- J. Adjournment: There being no further business to come before the Board of Directors, it is recommended that the meeting be adjourned.

**Next Regular Meeting Wednesday, November 15, 2023 @ 6:00 P.M.**